

**TOWN OF GORHAM
SELECT BOARD
NON-PUBLIC & PUBLIC SESSION**

DATE OF NON-PUBLIC SESSION: **SEPTEMBER 20, 2021**

Present: Chairman Michael Waddell, Selectperson Judith LeBlanc, Selectman Adam White, Town Manager Denise Vallee

At 4:30 pm, the meeting was opened by Chairman Waddell.

VOTE TO GO INTO NON-PUBLIC SESSION: At 4:30 pm. Selectman White made a motion to go into non-public session under RSA 91A:3, II, a. The motion was seconded by Selectperson LeBlanc.

A roll call vote was taken. Selectperson LeBlanc voted yes. Selectman White voted yes. Chairman Waddell voted yes. Motion Passed.

RSA 91-a:3,II, (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Discussion: Town Clerk/Tax Collector Personnel:

Selectperson LeBlanc made a motion to authorize TM Vallee to make an offer to Cindy Cole for the full-time position with a starting annual salary of \$48,000 with benefits, and after satisfactory completion of a six months' probationary period, to increase the annual salary to \$50,000. The motion was seconded by Selectman White.

Selectperson LeBlanc made a motion to authorize TM Vallee to make an offer to Ann Marie Demers for the part-time position with a starting hourly rate of \$17.00 with prorated sick and vacation benefits and, after satisfactory completion of a six months' probationary period, to increase the hourly rate to \$18.00. The motion was seconded by Selectman White.

A roll call vote was taken. Selectperson LeBlanc voted yes. Selectman White voted yes. Chairman Waddell voted yes. Motions Passed.

Selectman White made a notion to have TM Vallee prepare job descriptions prior to the board holding a meeting with the new hires. Selectperson LeBlanc seconded the motion. Selectman White noted that the Town Clerk position requires a Contract (per state statute) and that the Tax Collector is responsible for setting the office hours.

A roll call vote was taken. Selectperson LeBlanc voted yes. Selectman White voted yes. Chairman Waddell voted yes. Motion Passed.

At 4:42 pm, Selectman White made a motion to adjourn the non-public meeting. The motion was seconded by Selectperson LeBlanc. A roll call vote was taken. Chairman Mike Waddell voted yes, Selectperson LeBlanc voted yes, and Selectman White voted yes. Motion Passed.

PUBLIC SESSION

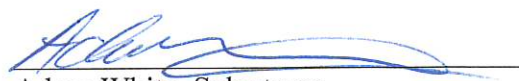
At 4:43 pm, Selectman White made a motion to go into Public Session. It was seconded by Selectperson LeBlanc. A roll call vote was taken. Chairman Mike Waddell voted yes, Selectperson LeBlanc voted yes, and Selectman White voted yes. Motion Passed.


At 4:43 pm, Selectman White made a motion to seal the minutes of the non-public Session until the hiring process is completed. It was seconded by Selectperson LeBlanc. A roll call vote was taken. Chairman Mike Waddell voted yes, Selectperson LeBlanc voted yes, and Selectman White voted yes. Motion Passed.

At 4:45 pm, Selectman White made a motion to adjourn the public Session. It was seconded by Selectperson LeBlanc. A roll call vote was taken. Chairman Mike Waddell voted yes, Selectperson LeBlanc voted yes, and Selectman White voted yes. Motion Passed.

Minutes approved on September 27th, 2021 by:


Michael L. Waddell, Chairman


Adam White, Selectman


Judith LeBlanc, Selectperson

Minutes prepared by: Denise M. Vallee