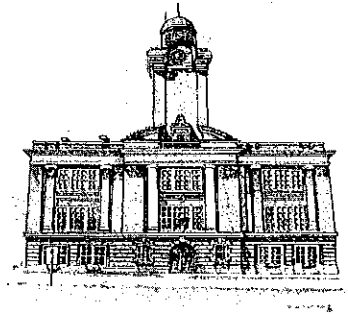


Town of Gorham New Hampshire



VIRTUAL MEETING OF THE GORHAM BOARD OF SELECTMEN Gorham Town Hall Public Meeting Room 2nd Floor Monday, September 28, 2020 5:00 p.m.

SELECTMEN PRESENT: Michael Waddell; Judy LeBlanc; and Adam White.

STAFF MEMBERS PRESENT: Denise Vallee, Town Manager; and Philip Cloutier, Director, EMS.

OTHERS PRESENT TELEPHONICALLY: Edith Tucker, Reporter, Berlin Sun

1. Non-Public Session - 5:00 p.m.

*Nonpublic Session under RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted; and (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.*

2. Public Session Call to Order - 6:00 p.m.

Chairperson Waddell called the public session to order at 6:09 p.m.

3. New Business

a. Announce any action taken in Non-Public Session

None.

b. OHRV: Response from Letter to State

Denise Vallee informed the Board that she has nothing in writing yet, however she had a conversation with Chris Gamache, which had the following takeaways:

- He has ordered additional signage, which is anticipated to arrive this week.
- Any prohibition of loading/unloading ATVs would require a public hearing.
- ATVs will continue to use Smitty's Trail.
- Route 2 parking lot cannot be limited in usage.

Discussion was had regarding the loading/unloading issue.

c. Crew UTV for EMS

Philip Cloutier described the UTV. He laid out his efforts to find funding to purchase the UTV. Discussion was had regarding what impact conditional approval would have, what budget line item would be responsible for purchasing the vehicle, and the importance of raising the money through other sources in order to purchase the UTV. Ms. Vallee added that the USDA Community Facility Grant has a \$30,000 cap, and that she would prefer to utilize it on a larger ticket item.

MOTION: Selectman LeBlanc moved to conditionally approve the purchase of the new 2021 Polaris Ranger XP 1000 Northstar Crew UTV. It was seconded by Selectman White.

Selectman LeBlanc: Aye

Selectman White: Aye

Chairperson Waddell: Aye

The motion carried. (3-0-0).

d. AT&T Communications Initiative Update

Mr. Cloutier indicated they have received the three phones and three hotspots. He described that the in-town service seems to be the same, but in Pinkham Notch it is apparently worse, with the exception of the little area around the Auto Road where the new tower was installed. He concluded that the Department will not be switching their services to AT&T but that he will open an account to allow the flexibility, in case people are interested in switching carriers. Discussion was had regarding Verizon improving its service to meet the needs of EMS.

4. Old Business/Updates

a. License to Maintain - Michael & Nancy Murphy

Ms. Vallee indicated that the draft has been sent off to Brenda, for which she has not received a response as of yet. Chairperson Waddell suggested tabling the matter until they hear back from Brenda, as well as offered a few suggestions to the revision of the draft. He provided a brief overview regarding the License to Maintain.

b. Revision to Field/Facility Use Application

Ms. Vallee noted the addition of a time limit to the document.

MOTION: Selectman White moved to approve the Field/Facility Use Application, as amended. It was seconded by Selectman LeBlanc.

Selectman LeBlanc: Aye

Selectman White: Aye

Chairperson Waddell: Aye

The motion carried. (3-0-0).

The Board members signed the Field/Facility Use Application policy, as amended.

- 5. Public Comment:** There will be a 5-minute recess so that Public Comments can be sent in via email to townmgr@gorhamnh.org or by dialing in. Any comments received will be read. Telephonic comments should be limited to 2 minutes or less, and everyone should identify themselves.

Edith Tucker indicated that the new microphones allow the virtual broadcast to come through much clearer and expressed her thanks for the addition of the equipment.

6. Other Business

a. Town Manager's Report

- **Halloween 2020**

Mr. Cloutier indicated that there was a Health Officers' Conference Call on Wednesday wherein the State's general message was, if you are going to do Halloween, do it carefully. He noted that the guidelines that he outlined last time were passed onto Berlin, who, in turn, may be adopting them, dependent upon the Governor's recommendations.

- **ATC Virtual Celebration - October 15th**

Ms. Vallee indicated that she will have this posted on the website tomorrow with a link to request the Zoom link. She noted that this event will take place at 6:00 p.m. and that they're trying to keep it to an hour. Discussion was had regarding the anticipated participants.

- **National Park Service - Rivers, Trails & Conservation Assistant Program Technical Assistance Grant**

Ms. Vallee indicated that the Town had previously submitted a letter of interest and, in response, were instructed that they would have to apply for the grant in the Spring of 2021. She went on to note that subsequently they had received a letter last week informing them that they had been awarded the grant, without having to go through the whole grant process. She noted that through the community workshop they are formulating an action plan, which they anticipate to be finalized by the first or second week of November, and that this grant will assist them in achieving the goals set out in the action plan.

- Ms. Vallee informed the Board that there is a parking study ongoing. She noted there is also a parking survey being conducted through October 1, 2020, which can be located on the Town of Gorham Facebook page, as well as the homepage for the website for the Town, for Gorham residents to fill out. Discussion was held regarding next steps, once the survey closes, including the possibility of creating a new Committee to oversee the process.
- Ms. Vallee informed the Board that the Town is scheduled for their 2019 Audit on October 6th and 7th, where she anticipates having a Fund Balance Figure by the 15th of October.
- Next tentative meeting will be October 19, 2020.

b. Approve Minutes of September 14, 2020 (Regular and Non-Public Hearing)

MOTION: Selectman White moved to accept the Minutes of the September 14, 2020 Regular and Non-Public Hearing. It was seconded by Selectman LeBlanc.

Selectman LeBlanc: Aye

Selectman White: Aye

Chairperson Waddell: Aye

The motion carried. (3-0-0).

7. Non-Public Session

MOTION: Selectman White moved to go back into non-public session, under RSA 91-A:3, II(a) and (e). It was seconded by Selectman LeBlanc.

Selectman LeBlanc: Aye

Selectman White: Aye

Chairperson Waddell: Aye

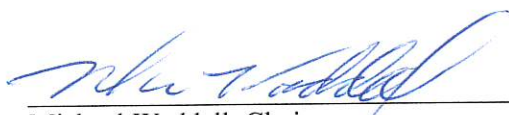
The motion carried. (3-0-0).

Nonpublic Session under RSA 91-A:3, II(a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted; and (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.*

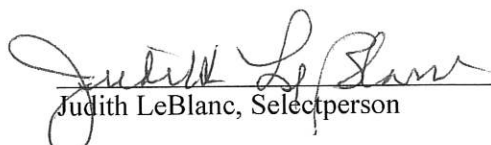
Respectfully Submitted,

Victoria O'Connor, Recording Secretary
O'Connor Legal, Medical & Media Services LLC
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(603) 865-1255

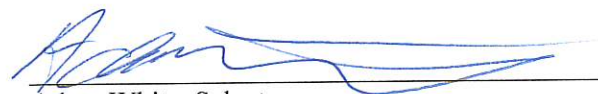
Minutes approved on October 19, 2020:



Michael Waddell, Chairman



Judith LeBlanc, Selectperson



Adam White, Selectman