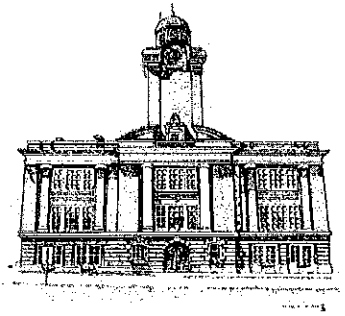


# Town of Gorham New Hampshire



## **VIRTUAL MEETING OF THE GORHAM BOARD OF SELECTMEN Gorham Town Hall Public Meeting Room 2nd Floor Monday, July 27, 2020 5:00 p.m.**

**SELECTMEN PRESENT:** Michael Waddell; Judy LeBlanc; and Adam White.

**STAFF MEMBERS PRESENT:** Denise Vallee, Town Manager

**OTHERS PRESENT TELEPHONICALLY:** None

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### **1. Non-Public Session - 5:00 p.m.**

*Nonpublic Session under RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted; and (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.*

### **2. Public Session Call to Order - 6:00 p.m.**

Chairperson Waddell called the public session to order at 6:02 p.m.

### **3. New Business**

#### **a. Announce any action taken in Non-Public Session**

None.

#### **b. Authorization to Sign the Following, re: Tinker Brook Parcel Acquisition:**

Chairperson Waddell provided background regarding the acquisition.

**MOTION:** Selectman White moved to authorize Chairman Michael Waddell to sign the following deeds on behalf of the Selectboard of the Town of Gorham: Grant of Conservation Restrictions and Rights of Enforcement; Specialty Warranty Deed with Conservation Restrictions and Rights of Enforcement; and Grant Agreement between the Land and Community Heritage Investment Program and the Town of Gorman. The Town will accept the deeds as signed. It was seconded by Selectman LeBlanc.

**Selectman LeBlanc:** Aye  
**Selectman White:** Aye  
**Chairperson Waddell:** Aye

**The motion carried. (3-0-0).**

Chairperson Waddell noted there were some minor errors he located in the Deeds and they are going to be amended today, so that he can sign them tomorrow.

**i. Grant of Conservation Restrictions & Rights of Enforcement**

- Town of Gorham, Grantor: This deed conveys conservation restrictions and rights of enforcement to NH Land and Community Heritage Investment Program (NH LCHIP) and NH Department of Environmental Services for the current Paul T. Doherty Memorial Forest.

**ii. Special Warranty Deed with Conservation Restrictions & Rights of Enforcement**

- Town of Gorham, Grantee as to the fee, Grantor as to the restrictions and rights of enforcement: This deed accepts the Tinker Brook property and conveys the same conservation restrictions and rights of enforcement as described above.

**iii. Grant Agreement between the Land & Community Heritage Investment Program & Town of Gorham**

- Town of Gorham agreeing to the requirements of the NH LCHIP program. This will be recorded with the deeds.

**iv. COVID-19 and Recording of Deeds**

Denise Vallee noted that the Coos County Registry is not allowing people into the registry yet, as well as not accepting electronic filings, therefore requiring everything to be done by U.S. Mail or through use of a drop box at the Registry.

**c. 2020 Coos County Emergency Medical Services & Public Safety Contracts**

Ms. Vallee indicated that these contracts were agreed to back in March 2020, when COVID-19 became prevalent in the area, however they were never finalized and signed. The Selectmen signed the contracts.

**4. Old Business/Updates**

**a. Citation for Police Dept**

Ms. Vallee noted that Adam will be returning from his vacation tomorrow. Discussion was had regarding the impact the citations would have on the town, as well as what new citations were going to be added. Ms. Vallee indicated that the proof of the additions is not yet available for the Board to review. Chairperson Waddell requested that it be ready for approval at the next meeting, and that a hard copy be released to the press prior to approval.

**b. OHRV Parking Update**

Ms. Vallee stated that, according to her recent correspondence, Pike has not been able to get a crew up here to work on the ramp. She added that the hope is that work will continue during the second week of August, but that Pike will be holding an internal meeting to figure out an exact date, which will be relayed back to her.

**c. Old Cemetery Tree Update**

Chairperson Waddell commented regarding the satisfactory work that was done on the tree. Ms. Vallee provided a brief description on the work that took place.

- 5. Public Comment:** There will be a 5-minute recess so that Public Comments can be sent in via email to [townmgr@gorhamnh.org](mailto:townmgr@gorhamnh.org) or by dialing in. Any comments received will be read. Telephonic comments should be limited to 2 minutes or less, and everyone should identify themselves.

None.

**6. Other Business**

**a. Town Manager's Report**

- Ms. Vallee indicated that the second phone conference for the EPA Recreation Economy for Rural Community Grant was had, which concluded with the community forum being converted to a virtual forum on September 8th and 9th. She gave a description of how the forum would take place, as well as described the benefits of it being converted to a virtual platform. Discussion was had regarding virtual meeting.
- Ms. Vallee indicated there will be a meeting with the Budget Committee tomorrow night for review of the first half of 2020. She provided a brief description of the current financial status of the town. Selectman LeBlanc inquired as to whether the Budget Committee has received a Revenue and Expenditure Report. Ms. Vallee answered that Kathy Frenette is still finishing it up. Selectman LeBlanc requested that she receive a copy once it has been finalized. Ms. Vallee responded that the whole Board will receive a copy. Discussion was had regarding notification of the upcoming meeting.
- Ms. Vallee spoke about the July 14, 2020 storm and the damage that had been assessed. She distributed to the Board a list of costs associated with repairing the damages that have already been paid out. She added that this is not considered a FEMA emergency. Discussion was had regarding the expenses, the work done, as well as the damages that occurred.
- Ms. Vallee indicated she had spoken to Heidi Laughton from FEMA when they were at Jackson, who assured Ms. Vallee that she would be putting pressure on her contacts so the Town could receive their Stony Brook Road Project reimbursement.
- Ms. Vallee discussed her interest in creating an Energy Committee, possibly including Shelburne residents. She noted that Melissa Elander from Clean Energy NH is willing to assist in putting the Committee together. She identified a few more individuals who may be interested in participating in the Committee.

**MOTION: Selectman White moved to form the Energy Committee and have it comprised of all the volunteers that Ms. Vallee outlined. It was seconded by Selectman LeBlanc.**

**Selectman LeBlanc: Aye**

**Selectman White: Aye**

**Chairperson Waddell: Aye**

**The motion carried. (3-0-0).**

- Ms. Vallee indicated she received Chairperson Waddell's email regarding acreage at the Airport. Discussion was had regarding the number of acres needed for the solar array, and how the acres referenced would be applied. Ms. Vallee concluded that she would be sending out the acreage information to a few companies who would provide a proposal for the work.
- Ms. Vallee discussed her meeting with First Responders at Jackson, wherein they spoke about dark areas between Gorham and Jackson. Chairperson Waddell provided background regarding the dark spots and the AT&T Emergency Network (First Net) proposal.

**b. Town Hall Maintenance - One Steel Door/Frame; Fire Alarm Panel**

Ms. Vallee indicated they had their annual fire inspection and that some work has to be done, for which she provided an estimate to the Board, which would be paid out of the maintenance budget line item. She added that they are still waiting on a quote regarding the sprinkler system, which she would distribute to the Board once she received it. Discussion was had regarding which of the available estimates to choose.

**MOTION: Selectman White moved to select the Gorham Builders to perform the repairs. It was seconded by Selectman LeBlanc.**

**Selectman LeBlanc: Aye**

**Selectman White: Aye**

**Chairperson Waddell: Aye**

**The motion carried. (3-0-0).**

**c. Approve Minutes of July 13, 2020 (Regular and Non-Public Hearing)**

Selectman LeBlanc noted the following corrections need to be made:

- Page 5, Chairperson LeBlanc should be Selectman LeBlanc on both Motions on the page.

**MOTION: Selectman LeBlanc moved to accept the Minutes of the July 13, 2020 Regular and Non-Public Hearing, as amended. It was seconded by Selectman White.**

**Selectman LeBlanc: Aye**

**Selectman White: Aye**

**Chairperson Waddell: Aye**

**The motion carried. (3-0-0).**

**d. Other**

Selectman White indicated that in his recent visit to the transfer station that nobody confirmed whether or not he had a transfer station permit sticker, and that the car in front of him did not even attempt to stop at the station to be inspected, and it did not have a sticker on it, either. He suggested that there needs to be somebody at the location checking the cars to make sure they have the permits, and to turn away cars that are not following the rules. Ms. Vallee clarified that the sticker rule is effective September 1, 2020, and that she intends to put a press release together to notify the town of the requirements. Selectman White responded that there needs to be a sign down there notifying residents of the requirements. Further discussion was had on this subject.

**7. Adjournment**

**MOTION: Selectman LeBlanc moved adjourn the meeting at 6:47 p.m. It was seconded by**

**Selectman White.**

**Selectman LeBlanc: Aye**

**Selectman White: Aye**

**Chairperson Waddell: Aye**

**The motion carried. (3-0-0).**

Respectfully Submitted,

Victoria O'Connor, Recording Secretary  
O'Connor Legal, Medical & Media Services LLC  
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(603) 865-1255

Approved on August 19, 2020 by:

  
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Michael L. Waddell, Chairman

  
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Judith LeBlanc, Selectperson

  
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Adam White, Selectman