

Town of Gorham New Hampshire

PUBLIC MEETING OF THE GORHAM BOARD OF SELECTMEN Gorham Town Hall Public Meeting Room 2nd Floor Monday, April 18, 2022 4:30 p.m.

SELECTMEN PRESENT: Michael Waddell; Judy LeBlanc; and Yves Zornio.

STAFF MEMBERS PRESENT: Denise Vallee, Town Manager; and Austin Holmes (Buddy), PWD Director.

OTHERS PRESENT: Edith Tucker, Reporter, Berlin Sun

1. Non-Public Session - 4:30 p.m.

Nonpublic Session under RSA 91-A:3, II(a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted; and (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.*

2. Public Session Call to Order - 5:30 p.m.

Chairman Waddell called the meeting to order at 5:30 pm.

3. New Business

a. Announce action, if any, taken in nonpublic session

No action was taken in nonpublic session.

b. Building Permit Fee Schedule

This item was passed over.

c. 2022 Summer Road Work

Buddy Holmes outlined the work he would like to see done with the \$80,000 line item. He proposed doing a portion of Promenade Street, Union Street and the northern intersection of Cascade Flats. He added that asphalt prices have gone up to: \$79/ton for 19 mm, \$82/ton for 12.5 mm, \$85/ton for 9.5 mm.

Chairman Waddell asked that Eric Grenier from HEB Engineers be invited to a future meeting to discuss the road projects and the Town's options. He also requested that the updated quote for Cascade be sent to the board.

4. **TM Timeline**

Denise Vallee stated she received a package from Toni Flewelling of Primex and will be meeting with her on May 12th to review the project and start formulating the timeline. Discussion was had regarding Ms. Vallee's list of projects that needs to be prioritized.

5. **Old Business/Updates, if any**

Ms. Vallee indicated that Senator Hennessy had reached out to her and let her know that the Bill that she had sponsored in order to have a Study Committee analyze the Rooms and Meals Tax calculations did not survive.

6. **Public Comment:** Those in attendance will have the opportunity for public comment of two (2) minute or less.

Edith Tucker inquired as to who Eric was. Ms. Vallee responded he was Eric Grenier, and Engineer from HEB.

Ms. Tucker inquired whether the Forest Management Meeting was scheduled. Chairperson Waddell responded it should be sometime in May. Discussion was had regarding the upcoming pine cut.

7. **Other Business**

a. **Approve Minutes of April 11, 2022 (nonpublic).**

MOTION: Vice-Chair LeBlanc moved to approve the minutes of April 11, 2022 (nonpublic), as written. It was seconded by Selectman Zornio.

Vice-Chair LeBlanc: Aye

Selectman Zornio: Aye

Chairperson Waddell: Aye

The motion carried. (3-0-0).

b. **Town Manager's Report**

- Ms. Vallee announced that the Exchange Street doors are all in, and that they need to get painted.
- Ms. Vallee stated that Clean Energy New Hampshire is applying for the Energy Circuit Rider position to be expanded to include Gorham as a Town to receive technical assistance for energy projects.

MOTION: Vice-Chair LeBlanc moved to authorize Michael Waddell to sign the Letter of Support on behalf of the Board of Selectmen for the Clean Energy New Hampshire USDA Grant. It was seconded by Selectman Zornio.

Vice-Chair LeBlanc: Aye

Selectman Zornio: Aye

Chairperson Waddell: Aye

The motion carried. (3-0-0).

- Ms. Vallee indicated that she has the Policy for returned checks for the Board to sign.
- Ms. Vallee presented a letter of support for the Water and Sewer Project for the Application to Annie Kuster's Office, which has a deadline extension of Wednesday to file.
- Ms. Vallee stated she has a letter coming from the Mill for the full Water and Sewer Project.

- Ms. Vallee noted that the library is amenable to having storage over in their building for the Town Hall documents. Discussion was had regarding scheduling a meeting to tour the facility and go over the details.
- Ms. Vallee said they received the quote back from Ossipee Mountain for the Four-Site Simulcast Repeater System with a new repeater on Pine Mountain which has a price tag of \$500,000. She added that she submitted it to Senator Shaheen and that the plan is to go before the County Commissioners to request non-federal funds from the unincorporated townships that typically do not get spent as the match (20%). She noted there is enough in the capital reserve to cover the difference, and that all they are seeking to recoup is approximately \$104,000 for the match. Discussion was had regarding the drastic increase of the estimate from \$250,000 to \$500,000.
- Ms. Vallee indicated that they closed out the Tinker Brook Expansion Project and stated that there's monitoring requirements for annual reports. She added that the annual report was submitted for this year and the town, in turn, received a check for \$1,000. Discussion was had regarding the Project.

c. Parking Ban

MOTION: Vice-Chair LeBlanc moved to approve the parking ban to run from November 1st to April 1st. It was seconded by Selectman Zornio.

Vice-Chair LeBlanc: Aye
Selectman Zornio: Aye
Chairperson Waddell: Aye

The motion carried. (3-0-0).

d. Old Ice Shed

Discussion was had regarding the work done on the old ice shed, as well as upcoming work needed, including the necessity to separate the needs from the wants. The plan done by Mike Couture needs to be sent to Yves to bring him up to speed. Chair Waddell would like to have a meeting scheduled for the board to meet with Mike Couture, Buddy Holmes, and Adam Marsh to discuss exactly how much space is needed; the height of the workshop; whether a Quonset hut is feasible; and having a chain link fence for vehicle impounding.

e. Planning Board Alternate

Chairman Waddell indicated that the Planning Board was going to be complex in the next couple of meetings. He stated that there is a timing conflict between his schedule and the current Alternate's schedule that will not allow either of them to attend an upcoming meeting, therefore necessitating the appointment of Judy LeBlanc to be the Alternate of the meeting on April 28th, 2022.

MOTION: Chairperson Waddell moved to appoint Judy LeBlanc as the Alternate at the April 28, 2022, Planning Board meeting. It was seconded by Selectman Zornio.

Selectman Zornio: Aye
Chairperson Waddell: Aye
The motion carried. (2-0-0).

Discussion was had regarding what would be discussed at the meeting, and what Vice-Chair LeBlanc should review prior to the meeting in order to be prepared for the discussion.

Chairman Waddell indicated that he would be recusing himself on the ATV issue but provided background regarding the fact that Terry McGillivray has four properties in the Town of Gorham and he's appealing the valuation on all four. He added that Selectman Zornio will be the Ex-Officio at that upcoming meeting.

f. Other

Discussion was had regarding securely housing the vehicles that are impounded by the Police.

Chairman Waddell inquired regarding Libby Pool and the status of the short-term/long-term repairs. Buddy Holmes responded that he would go check it out.

8. Adjournment

MOTION: Selectman Zornio moved to adjourn the meeting. It was seconded by Vice-Chair LeBlanc.

Vice-Chair LeBlanc: Aye

Selectman Zornio: Aye

Chairperson Waddell: Aye

The motion carried. (3-0-0).

Respectfully Submitted,

Victoria O'Connor, Recording Secretary
O'Connor Legal, Medical & Media Services Inc.
www.oconnorlmms.com

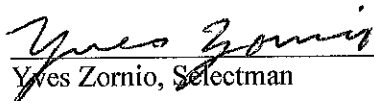
Approved on May 23, 2022 by:



Michael Waddell, Chairman



Judith LeBlanc, Selectperson



Yves Zornio, Selectman

**TOWN OF GORHAM
SELECT BOARD
NON-PUBLIC SESSION**

DATE OF NON-PUBLIC SESSION: MAY 9, 2022

Present: Chairman Michael Waddell, Selectperson Judith LeBlanc, Selectman Yves Zornio, and Town Manager Denise Vallee

At 4:35 pm, the meeting was opened by Chairman Waddell.

VOTE TO GO INTO NON-PUBLIC SESSION: At 4:35 pm. Selectman Zornio made a motion to go into non-public session under RSA 91A:3, II, a & e. The motion was seconded by Selectperson LeBlanc. A roll call vote was taken. Selectperson LeBlanc voted yes. Selectman Zornio voted yes. Chairman Waddell voted yes. Motion Passed.

RSA 91-a:3,II, (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Discussion: Town Clerk Position, Fiscal Assistant Report, NHRS Audit, TM Timeline/Job Description

RSA 91-a:3,II, (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.

Discussion: 91-A Request, Randolph Abatement

At 5:31 pm, Selectman Zornio made a motion to recess the non-public meeting. The motion was seconded by Selectperson LeBlanc. A roll call vote was taken. Chairman Mike Waddell voted yes, Selectperson LeBlanc voted yes, and Selectman Zornio voted yes. Motion Passed.


At 7:10 pm, Selectman Zornio made a motion to return to the non-public meeting. The motion was seconded by Selectperson LeBlanc. A roll call vote was taken. Chairman Mike Waddell voted yes, Selectperson LeBlanc voted yes, and Selectman Zornio voted yes. Motion Passed.

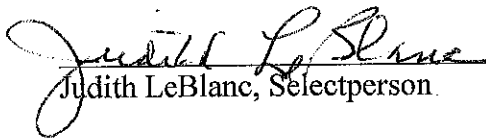
Discussion: 91-A Request / Response

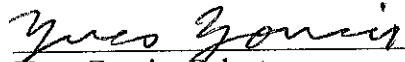
At 7:35 pm, Selectperson LeBlanc made a motion to come out of the non-public meeting. The motion was seconded by Selectman Zornio. A roll call vote was taken. Chairman Mike Waddell voted yes, Selectperson LeBlanc voted yes, and Selectman Zornio voted yes. Motion Passed.

The meeting was adjourned at 7:35 pm.

Minutes approved on May 23rd, 2022 by:


Michael L. Waddell, Chairman


Judith LeBlanc, Selectperson.


Yves Zornio, Selectman

Prepared by: Denise M. Vallee