

**MINUTES OF SELECTMAN'S MEETING
TOWN OF GORHAM
MONDAY APRIL 30, 2018, 6:00 PM
TOWN HALL CONFERENCE ROOM**

GORHAM SELECTMEN PRESENT: Mike Waddell, Pat Lefebvre, Judy Leblanc

ALSO PRESENT: Town Manager Robin Frost; Edith Tucker, *Berlin Daily Sun*; Michelle Lutz; Buddy Holmes; Adam White; Mary White; Mike Turner, *John Deere*; Ron Donato; Diane Bouthot

1. Call to Order: The meeting was called to order by Chairman Waddell at 6:00

2. Appointments: There were no appointments.

3. New Business:

a) Approve and sign Sansoucy Contract for Wal-Mart Abatement- Town Manager Frost provided the select board with two copies to be signed and told the selectmen that there are four other communities, possibly six that the town will be in with so the cost to the Town of Gorham will be less.

b) Sign Gravel and Yield Tax Warrants- Town Manager Frost provided the forms to the select board to be signed. The Yield Tax is for Timberwolf Logging in the Moose Brook State Park in the amount of \$5940.65. Town Manager Frost provided the select board with the Gravel Tax form for Clermont Drouin in the amount of \$81.78 and one for J & M Lumber in the amount of \$54.48.

c) Sign Authorization for NBRC Economic Infrastructure Development Grant- Town Manager Frost explained they require a certificate of authorization for the person applying for the grant, which is the town manager, who will be applying for a grant in the amount of \$250,000 and using the money for the purposes stated.

d) Execute Tax Anticipation Note Paperwork- Town Manager Frost provided the forms to be signed and explained the amount is for \$250,000 at an interest rate of 1.15%. Town Manager Frost advised the selectmen the town usually uses this money in May or June but the town is pretty good shape and may not have to use it, but would like to have it available.

e) Woodland Park Plan for Plowing- Michelle Lutz showed the select board a map and advised that the Reicherts have approached the planning board for a line adjustment. Lutz pointed out on the map where the current line is and where they would like it moved to. They are concerned with where they can put snow. The town has been plowing in a circle around the property for as it's easier since there is no turn around in that area. Buddy Holmes requested an easement releasing the town from liability for plowing that area, or a turn-around needs to be built. Chairman Waddell advised no action needed to be taken by the board at this time; it was for informational purposes and will be discussed by the planning board at the May 24, 2018 meeting.

f) Assessing Proposals and Selection- Town Manager Frost advised they had received three proposals from the following; Bret Pergus, Fred Smith, and KRT. Michelle Lutz has worked out the costs. The Fergus proposal is at a cost of \$40,500 for the year and includes 2 residential abatements only. Any other residential or commercial abatements would be billed. Fred Smith gave a proposal of 16,000, and the KRT Proposal was for \$16,700. Chairman Waddell asked what Michelle and Town Manager Frost would recommend. Michelle Lutz recommended KRT since the town had been using them since 2012. Chairman Waddell said that even though it was not included in the RFP, if a cost could be determined for a neighborhood adjustment for Cascade Flats. Chairman Waddell also advised that KRT had the lowest number, but that there were certain issues with the last revaluation that needed to be addressed. Fred Smith spoke about his procedure for requesting interior inspections from residents, as that was one of the issues with KRT.

Selectman Lefebvre made a motion to accept the proposal from KRT. The motion was seconded by Selectman Leblanc. The board voted unanimously to accept the proposal from KRT.

4. Old Business/Updates:

a) Fire Ponds in Stony Brook- Town Manager Frost advised the fire department has a plan and are ready to go. The fire department will need to pump out the water.

b) Spring Road Bridge/Culvert Project- Town Manager Frost advised the town received 5 bids ranging from \$462, 125 to \$765,967. The lowest bid was lower than the cost estimate and is a reputable contractor- Lee Corrigan. HEB is now going over the bids to make sure they all met the necessary requirements.

c) 2018 Roads and Sidewalk Plan- Town Manager Frost is waiting for a contract on a list of roads that may need borings to determine if they need further construction.

d) FEMA Projects October 2017 Storm Event-

i. Stony Brook Road- Town Manager Frost advised they are having a meeting with FEMA on Thursday morning at 10:00 to talk about the specific projects. FEMA still needs to look at White Birch Lane and sign off on it and will be looking at Libby's.

ii: NRCS-Romano Property, Glen Road- All of the application documents have been sent into them.

e) Loader Repair/Lease- Selectman Leblanc asked Buddy Holmes what his recommendation was. Holmes recommended buying the John Deere as they offer better service.

Selectman Lefebvre made a motion to lease the John Deere based on Holmes recommendation and the paperwork he submitted to the board. The motion was seconded by Selectman Leblanc. The board voted unanimously to lease the John Deere loader.

Chairman Waddell advised the bid for the John Deere was \$27,938 per year and the Volvo bid was for \$28,911 per year. Chairman Waddell asked if the town could do some of the maintenance. Mike Turner told the board that they could, but they requested the town use John Deere products. Turner recommended that the town have John Deere perform the 1000 hour service and that the town do the 500 hour service in between. Chairman Waddell advised the town had asked for bids to repair the loader the town has now. Holmes advised he did not hear back from Cross Machine, who had originally given a cost of \$35,000. Alpine Machine refused to give a number, and Caterpillar submitted a cost of \$97,000 which involved a complete rebuild of the machine. Selectman Leblanc stated she was in favor of getting a new loader since there would be no warranty on a rebuild and with the proposed tariffs the cost could go up 9%.

f) Snow Storage at Town Garage- Town Manager Frost spoke with Brad Sullivan who will be letting her know when he can come do a site review.

5. Public Comment: Mary White asked if there is a way to dovetail paving the parking lot at the library with the other paving projects to get a cheaper price. Town Manager Frost advised it was discussed at the last department head meeting and may be a possibility.

Ron Donato asked if Sansoucy had anything to do with the assessment under KRT. Chairman Waddell advised no. Ron Donato also asked how much money is spent subbing out jobs from the town garage. Chairman Waddell answered the town contracts for snow removal and some mechanical issues. Town Manager Frost advised there is a line in the budget for contracted services. Donato was concerned with mechanic work that can't be done at the Town Garage

and was advised by Town Manager Frost that a list of money spent at certain vendors could be compiled. Donato stated he spoke with Paul Grenier and Mike Perreault of Berlin who said they would be happy to bargain with the Town of Gorham for their machine that fills in sidewalk cracks and asked if it would make sense for the town to look into that for preventive maintenance. Donato also asked about the sale of the power dam and the possibility of an abatement in 3 years and how that would affect the town. Chairman Waddell advised it was evaluated at around 3.5 million and explained how the sale was handled throughout the state and that the town would fight the abatement. Donato also expressed concern about the money being spent on the lighting at the rec department and the tax rate.

6. Other Business:

a) Town Manager's Update- Town Manager Frost had a discussion with a Bangor Street resident reference the condition of the river bank. FEMA will not give the town any money for it and Town Manager Frost advised the town could look to see if the town is in danger of losing the road and could take a look at getting a wetlands permit to build the bank up. There are four properties that experience significant flooding. Town Manager Frost had told the resident she would bring it before the board since it is private property unless an engineer can determine the town could lose the road. There is a possibility the resident could pursue NRCS funds to fix the issue.

b) Selectmen's Updates- Selectman Lefebvre and Selectman Leblanc had no updates. Chairman Waddell asked if there had been any contact from Randolph or Shelburne. Town Manager Frost advised there had not been.

c) Approval of Minutes (April 16, 2018)- Selectman Leblanc made a motion to accept the public and non-public minutes from April 16, 2018. The motion was seconded by Chairman Waddell. Selectman Leblanc and Chairman Waddell voted to accept the minutes. Selectman Lefebvre abstained.

d) Sign Manifest; Abatements and Exemptions (if necessary)- There were none.

7. Non-Public Session: Selectman Lefebvre made a motion to go into non-public session per RSA 91-a:3,II a,b,e. The motion was seconded by Selectman Leblanc. The board voted unanimously by roll call vote to move into non-public session at 7:34 PM. LeBlanc – Aye, Lefebvre – Aye, Waddell – Aye.

Selectman Lefebvre made a motion to return to regular session. The motion was seconded by Selectman Leblanc. The board voted unanimously by roll call vote to move out of non-public session at 7:50 PM. LeBlanc – Aye, Lefebvre – Aye, Waddell – Aye.

**Reviewed and approved:
Gorham Board of Selectmen**

Michael Waddell, Chairman

Patrick Lefebvre

Judith LeBlanc