

**MINUTES OF SELECTMAN'S MEETING
TOWN OF GORHAM
MONDAY, JANUARY 8, 2018 6:00 PM
TOWN HALL CONFERENCE ROOM**

Gorham Selectman present: Terry Oliver, Pat Lefebvre, and Mike Waddell

Also present: Robin Frost, Town Manager; Denise Vallee; Diane Bouthot; Judy Leblanc; Adam White

1. Call to Order: The meeting was called to order by Chairman Oliver at 6:00 pm.

2. Appointments:

There were no appointments scheduled.

3. New Business:

a) Sansoucy Contract for 2018 – The Board raised concerns about KRT and their inability to defend values that go before the BTLA, and requested that Sansoucy do all of the commercial properties on the Berlin-Gorham Road. TM Frost advised that the work would be a separate contract, and would most likely not be a flat fee, but time and material.

On a motion by Selectman Lefebvre, seconded by Selectman Waddell, the Board voted unanimously to have Sansoucy assess the commercial properties along the Berlin-Gorham Road.

On a motion by Selectman Waddell, seconded by Selectman Lefebvre, the Board voted unanimously to accept the contract with Sansoucy for 2018.

b) Contracts with Neighboring Towns – Selectman Lefebvre asked that this be discussed in non-public session and Selectman Waddell disagreed stating there was a public portion as well. Selectman Waddell voiced concern that they never received the revenue numbers from the ambulance department to use when looking at the ambulance contracts. Waddell suggested that the ambulance and dispatch contracts be combined into one, as the majority of calls received by dispatch are for fire or EMS and the services should be provided together. Selectman Lefebvre brought up a concern with calls for the county to Wildcat, as most of the transports are to Memorial Hospital and a duty crew needs to be called in, which costs the town more money. Waddell suggested that the contracts be kept the same this year and to begin negotiations for the contracts next year.

c) Road Improvement Budget for 2018 – TM Frost asked the Board if they would like to keep the status quo with the \$100,000 budgeted for roads, or increase it based on the Road Improvement Plan. Selectman Lefebvre stated that more should be put in since money will be needed for the FEMA projects. TM Frost advised that \$267,000 is currently in the Road Resurfacing CRF. Selectman Waddell suggested that \$272,000, or an additional \$1 on the tax rate, be added to the budget on a separate warrant article, which would move the town in the right direction. Selectman Lefebvre again mentioned that the Board should sit down with the water department and public works department so that they know which streets should be done first and to coordinate work.

On a motion by Selectman Waddell, seconded by Selectman Lefebvre, the Board voted unanimously for a warrant article to add \$272,000 to the Road Resurfacing CRF.

d) Keno on March Warrant - The Board felt that the residents should decide if they would like to allow Keno in town.

On a motion by Selectman Lefebvre, seconded by Selectman Waddell, the Board voted unanimously to put Keno on the March warrant.

e) Paradise Park Street Name Change – TM Frost advised that Mr. and Mrs. Drouin requested that the first section of Paradise Street be renamed Shiloh Drive.

On a motion by Selectman Lefebvre, seconded by Selectman Waddell, the Board voted unanimously to change the name of the first section of Paradise Street to Shiloh Drive.

f) Timber Harvest Bond Requirement Letter – TM Frost advised that Timberwolf Logging has been hired by the state to harvest timber in Moose Brook State Park. The town is requiring a letter of credit for \$5,000 since they do not own property in town. Selectman Waddell requested that Haven Neal take a look at the plans as the town forester.

On a motion by Selectman Waddell, seconded by Selectman Lefebvre, the Board voted unanimously to approve the request for a letter of credit in the amount of \$5,000 for Timberwolf Logging for the intent to cut in Moose Brook State Park.

4. Old Business/Updates:

a) Fire Ponds in Stony Brook – On hold until spring.

b) Spring Road Bridge/Culvert Project – TM Frost advised that they are getting the approvals needed for the project. Selectman Waddell advised that he received 17 pages of draft documents from Bill Jackson for the easements on Spring Road. The work was handled by Ed Boutin's office. TM Frost advised that they have not found them at the Town Hall and only one was recorded in Lancaster. Selectman Waddell suggested that a better way of archiving needs to be found and Selectman Lefebvre suggested saving things digitally would be a good choice. TM Frost agreed but stated that this is something that would need to be hired out, as the town does not have the personnel available to do this. Waddell will forward the documents to TM Frost and the Board members.

c) Alternate OHRV Trailhead – Nothing new on this.

d) FEMA Projects October 2017 Storm Event – TM Frost advised that there is a meeting scheduled on Wednesday to go over how to fill out the paperwork to proceed. TM Frost advised that Lee Corrigan is available for the work on the berm that needs to be completed for the emergency authorization. Corrigan will be meeting with Eric Grenier from HEB on site. TM Frost advised that they are good to go on the roof on the recycling shed and she is not sure about the work on the Town Hall.

5. Public Comment:

Judy Leblanc asked about the BTLA hearing and if that was lost because of the settlement that was offered. TM Frost advised that KRT had offered them a verbal agreement and the Board refused. Selectman Waddell stated that KRT had no business making the agreement.

Judy Leblanc asked why the ambulance had to transport to North Conway from Wildcat and was advised that the patient does have a choice. Selectman Waddell advised that the county had 60 calls last year, and the bulk of those were probably for Wildcat. Leblanc asked if the Board was looking for a

population based contract, how that would be handled with the county, as there are no residents. Selectman Lefebvre advised that it is a concern that Gorham is spending more to transport those patients to Conway than they are making from the contract. Selectman Waddell again pointed out that there are no figures available for the revenue received for those calls. Waddell stated that he would like to see it in black and white, dollars spent and income received.

Diane Bouthot asked about Keno and if the money would be going to kindergarten, and she was advised that it will be.

6. Other Business:

a) Town Manager's Update – TM Frost advised that she and Austin Holmes spoke with CMA on Friday afternoon in reference to the property at public works. They will come to the meeting on January 22. TM Frost suggested a work session at 5, and it was decided they will meet with the new auditor at 5 and with CMA at 5:30.

TM Frost advised that two bids were received for the 1983 American LaFrance fire truck and none were received for the ambulance. Chairman Oliver opened the bids, which were for \$1,055 from Paul Sanborn and \$501 from Mark Day. The Board chose to not accept either bid at this time and check to see what salvage value was for the vehicles.

TM Frost advised the Board that there were two capital reserve requests. One for the remainder of the road report in the amount of \$10,250, and one for the Fire Department for help with grants in the amount of \$2225.00.

On a motion by Selectman Waddell, seconded by Chairman Oliver, the Board voted unanimously to approve the capital reserve requests in the amount of \$10,250 from the Road Resurfacing CRF and \$2,225 from the Fire Equipment CRF.

b) Selectmen's Updates – Selectman Waddell mentioned the study for the retention issues at the police department and the MRI study for \$8500.

Selectman Waddell made a motion to add the \$8500 to the budget for the MRI study of the police department. The motion was not seconded.

Selectman Waddell asked about the RFP for assessing and TM Frost advised she is working on that. Waddell asked if he could get a copy, which Frost will provide.

Selectman Waddell asked about the sidewalk grants and if TM Frost had been able to contact Dan Buteau. TM Frost advised that she has sent an email and left a voicemail, but will try again.

Selectman Waddell asked if Denise Vallee had contacted the school about the elevator contract and TM Frost advised not yet.

Selectman Waddell asked about the overlay. TM Frost advised it was overspent by \$2922.22.

Selectman Waddell asked about the loader for public works. TM Frost advised that the third quote has not been received yet.

Selectman Waddell asked if a letter could be sent to the Public Works Department commending them for their work during the Christmas storm. TM Frost will send the letter.

On a motion by Selectman Waddell, seconded by Chairman Oliver, the Board voted unanimously to send a letter of commendation to the Public Works Department for their hard work during the storm on Christmas.

Selectman Lefebvre shared his concern about putting the Public Works project on the warrant. If the town votes to not spend the money to do the work, the \$45,000 they have spent on the land, attorney fees, and CMA will be for nothing. Selectman Waddell stated that they should see what CMA proposes before making any decisions. Chairman Oliver requested to table the discussion until CMA comes to the meeting on the 22nd.

c) Approval of Minutes (November 27, December 11, and December 27, 2017)

On a motion by Selectman Waddell, seconded by Chairman Oliver, the Board voted unanimously to accept the public minutes of November 27, December 11, and December 27, 2017 as presented.

d) Sign Manifest; Abatements and Exemptions (if necessary)

There were no abatements or exemptions.

7. Non-public Session: RSA 91-A:3, II- a

On a motion by Chairman Oliver, seconded by Selectman Waddell, the Board unanimously voted by roll call to move to non-public session to discuss union negotiations at 7:01 pm. Oliver – Aye, Waddell – Aye, Lefebvre - Aye.

On a motion by Selectman Waddell, seconded by Chairman Oliver, the Board voted unanimously by roll call to come out of non-public session at 7:30 pm. Oliver – Aye, Waddell – Aye, Lefebvre - Aye.

Minutes of non-public session are available separately.

8. Adjournment: On a motion by Chairman Oliver, seconded by Selectman Waddell, the Board voted unanimously to adjourn the meeting.

The meeting was adjourned at 7:30 pm.

REVIEWED AND APPROVED:

Terry Oliver

Patrick Lefebvre

Michael Waddell

