

TOWN OF GORHAM, NEW HAMPSHIRE

MINUTES OF THE BOARD OF SELECTMEN

Tuesday, May 28 2019, 6:00 PM

GORHAM TOWN HALL CONFERENCE ROOM

GORHAM SELECTMEN PRESENT: Chairman Michael Waddell, Judy Leblanc

ABSENT: Adam White (excused)

ALSO PRESENT: Mark Shea, Town Manager; Andrea Brochu, NCIC; Diane Bouthot

1. Call to order 6:00 PM

Chairman Michael Waddell called the meeting to order at 6:00 PM

2. New Business:

- a. Andrea Brochu, Director of Economic Development – Northern Community Investment Corporation (NCIC)
Andrea Brochu gave an overview of her role with NCIC and the services they can provide to municipalities to promote economic development. General discussion to place between Andrea Brochu and the Board of Selectmen with regard to grant opportunities.
- b. Another New Grant Opportunity. Assistance to Firefighters Grant (AFG)
The Town Manager made the Board aware of the Chief Jay Watkin's (Fire/Ems Department) request to attend a 2-day training session, which would prepare him to apply for U.S. Department of Homeland Security/FEMA Grants. The Board unanimously agreed to authorize Chief Watkins to attend the training and apply for the FEMA - AFG Grant.
- c. Bellevue Place motorized parking issue within town's watershed
The Town Manager informed the Board that Water & Sewer Superintendent Jeff Tennis had made him aware that vehicles were parking at the end of Bellevue Place, which is in the Town's Water Protection Area. Jeff Tennis requested signs be posted that would prohibit parking in that area. Chairman Michael Waddell requested that the Town Manager schedule a joint meeting between the Board of Selectmen and the Water & Sewer Commission to discuss the Water Protection Area before any action on the matter. He also requested more information on the initial construction of the emergency multi-modal trail.
- d. Tax Collector's Warrant
Selectperson Judy Leblanc made Motion to accept the Tax Collector's Warrant as written. Chairman Michael Waddell seconded the Motion. All Selectmen voted in favor on the Motion. Motion passed.

3. Old Business/Updates:

- a. Stony Brook Road
The Town Manager gave a summary of the HEB Engineer Pre-Bid Meeting Agenda for the Stony Brook Road Reconstruction Project. Discussion took place on the NHDES Wetland Permit required for the project. Chairman Michael Waddell requested of the Town Manager

to keep the permit as an expedited permit with NHDES and to schedule a meeting between HEB and the Town of Gorham's Conservation Commission.

b. CMA/snow storage

The Town Manager gave an update on the "snow storage" project that is being engineered by CMA Engineers. General discussion took place with regard to the project schedule. The Town Manager stated that CMA Engineers should have the final design and permitting documents ready for the Board's consideration by June 10th, 2019.

4. Public Comment: In consideration for all please limit comments to 2 minutes

No public comment.

5. Other Business:

a. Selectmen's Updates

No updates provided.

b. Town Manager's Report

1. The 2018 Independent Audit is on-going. The Board requested that the Town Manager provide them with the fund balance, if available.
2. General discussion took place on the possibility of the Town utilizing solar power for municipal buildings.
3. The Town Manager provided the Board with the Fire/EMS Full-time EMT ALS Provider job posting.
4. The Town Manager provided the Board with the Bid advertisement for the sale of the Department of Public Works 2006 Dodge 1500 pick up truck. Interested parties are instructed to send sealed bids to the Town Manager's Office no later than Friday, June 3, 2019.
5. The Town Manager announced that he along with Michael Waddell and Lee Carroll attended the NHDES Drinking Water Source Protection Conference held on Thursday, May 16, 2019 in Concord, NH. They accepted an award on behalf of the town for conservation efforts to protect drinking water.
6. The Town Manager provided the March and April Property Sales Reports.
7. The Town Manager provided the Board with correspondence he received from the North Country Council about the FY 2021-2030 Statewide Ten-Year Transportation Plan. The Council has recommended that the retaining wall and drainage along the curve on Route 16/Glen Road located ¼ mile south of Libby Street be added as a project an funded in the Ten-Year Plan.

c. **Approval of Minutes (April 29, 2019 and May 13, 2019 Regular Meetings; April 29, 2019 and May 13, 2019 Non-Public Session)**


Selectperson Judy Leblanc made a Motion to accept the April 29, 2019 and the amended May 13, 2019 Regular Meeting and Non-Public Session minutes. Chairman Michael Waddell seconded the Motion. All Selectmen voted in favor on the Motion. Motion passed.

6. Non-Public Session: RSA 91-a:3, II, I

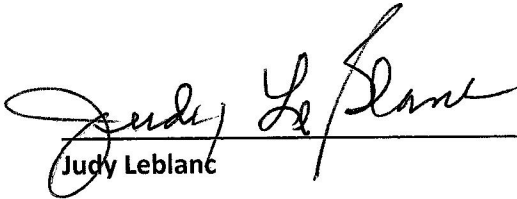
Selectperson Judy Leblanc made a Motion to enter into Non-Public Session pursuant to NH RSA 91-A:3, II, I. The Motion was seconded by Chairman Michael Waddell. All Selectmen voted in favor of the Motion. Motion passed.

7. Adjournment

REVIEWED AND APPROVED: July 22, 2019



Michael Waddell



Judy Leblanc

Adam White