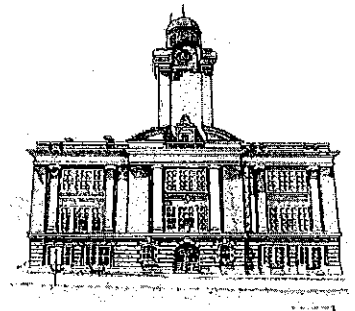


# Town of Gorham New Hampshire



## VIRTUAL MEETING OF THE GORHAM BOARD OF SELECTMEN Gorham Town Hall Public Meeting Room 2nd Floor Monday, September 14, 2020 5:00 p.m.

**SELECTMEN PRESENT:** Michael Waddell; Judy LeBlanc; and Adam White.

**STAFF MEMBERS PRESENT:** Denise Vallee, Town Manager; and Philip Cloutier, Director, Fire/EMS.

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### 1. Non-Public Session - 5:00 p.m.

Nonpublic Session under RSA 91-A:3, II(a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted; and (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.*

### 2. Public Session Call to Order - 6:00 p.m.

Chairperson Waddell called the public session to order at 6:02 p.m.

### 3. New Business

#### a. **Announce any action taken in Non-Public Session**

None.

#### b. **OHRV**

Denise Vallee informed the Board that the Route 16 parking lot has opened. Ms. Vallee noted that hotels and lodging properties in town have not been notified personally of the current status of the parking lot.

- **Route 2 Parking Lot - New Signage/Use**

Ms. Vallee indicated that several concerned citizens have relayed that there is no signage up for the Route 2 parking lot directing folks to Route 16.

- **Signage for Route 16 Parking Lot –**

Ms. Vallee noted that there needs to be additional signage added so folks know where to enter/exit the parking area.

- **Map in the Form of a Flyer to Businesses/Video**

Ms. Vallee distributed a first draft to the Board and pointed out a few edits that she would like to make, which she sent to Paula and is awaiting a final draft, which will be distributed to all the lodging facilities in the area and ATV-related businesses. She described the video that Paula produced, which has been posted on several sites. She added that Bureau of Trails has a written description of how the trail has changed.

- **Letter to Recreation Commissioner**

Ms. Vallee summarized the letter.

**MOTION: Selectman White moved to approve the letter, as written, and to give Denise Vallee authorization to sign it and submit it. It was seconded by Selectman LeBlanc.**

**Selectman LeBlanc:** Aye

**Selectman White:** Aye

**Chairperson Waddell:** Aye

**The motion carried. (3-0-0).**

Chairperson Waddell concluded that the goal is that, before this season ends, that anybody who uses an ATV in town who wants to get onto the trail system will go to the Route 16 parking and access point at the Black Trestle, and suggested that this should be enforced by local Police. He added that local businesses should be actively informing riders, in order to prevent them from utilizing their ATVs on Lancaster Road, before the hotel.

Philip Cloutier suggested utilizing electronic sign boards to direct people to the new parking lot.

- c. **Carol Porter - Tax Deed of Property**

Discussion was had in non-public session. Chairperson Waddell indicated that there are several properties that the Board is looking at tax deeding, and when they get more information, it will be shared with the public.

- d. **Agreement with Gorham Paper & Tissue, LLC**

Chairperson Waddell stated that the Board agreed to this in non-public session at the last meeting. He noted that since that time, Gorham Paper & Tissue LLC has signed the agreement, and all that is left is for the Board to approve and sign the agreement.

**MOTION: Selectman LeBlanc moved to approve the agreement with Gorham Paper & Tissue, LLC, and to authorize Mike Waddell to sign the agreement. It was seconded by Selectman White.**

**Selectman LeBlanc:** Aye

**Selectman White:** Aye

**Chairperson Waddell:** Aye

**The motion carried. (3-0-0).**

Ms. Vallee and Chairperson Waddell summarized the agreement. Discussion was had regarding the impact of COVID-19 on the mill. Chairperson Waddell noted that since an agreement has been reached, that the minutes that were previously sealed for the last meeting can now be unsealed.

**MOTION: Selectman White moved to unseal the Non-Public Minutes of August 31, 2020. It was seconded by Selectman LeBlanc.**

**Selectman LeBlanc: Aye**  
**Selectman White: Aye**  
**Chairperson Waddell: Aye**

**The motion carried. (3-0-0).**

**e. CARES Act - Election Grant Agreement**

Ms. Vallee described the purpose of the Election Grant Agreement.

**MOTION: Selectman LeBlanc moved to accept the CARES Act Election funds, pursuant to RSA 21-P:3 and to authorize Michael Waddell, Chairman, to sign the grant agreement. She moved to accept \$7,412.22, which represents the allocation to the Town of Gorham from the CARES Act for elections for municipalities. This amount is accepted by the Board of Selectmen as unanticipated revenues. It was seconded by Selectman White.**

**Selectman LeBlanc: Aye**  
**Selectman White: Aye**  
**Chairperson Waddell: Aye**

**The motion carried. (3-0-0).**

**4. Old Business/Updates**

**a. Municipal Solid Waste - Commercial Properties & Trailer Parks**

Chairperson Waddell indicated that Public Works has provided a detailed worksheet regarding who participates in recycling/waste pickup. Ms. Vallee gave some background regarding the history of pickups, including the can limitations. She went on to suggest an increase in the can limitation for businesses, as well as allowing residents who have space limitations who are unable to house a dumpster to share the dumpsters with the adjoining businesses, should the businesses agree to accommodate them.

Discussion was had regarding the current issues the residents and businesses are facing in terms of waste/recycling pickups, as well as the above-mentioned suggestions and other possible changes that could be made to address the issues. Chairperson Waddell requested a plan be made and presented to the Board for further discussion and consideration at the next meeting.

- 5. Public Comment:** There will be a 5-minute recess so that Public Comments can be sent in via email to [townmgr@gorhamnh.org](mailto:townmgr@gorhamnh.org) or by dialing in. Any comments received will be read. Telephonic comments should be limited to 2 minutes or less, and everyone should identify themselves.

Deidra Blair inquired whether Corridor 19/Route 2 trailhead access was addressed in the letter to the Recreation Commission. Ms. Vallee responded that the letter is requesting that the Trails Bureau post that there be no loading/unloading of ATVs from that parking lot. Ms. Blair clarified whether the letter addressed rerouting Corridor 19 to prevent ATV riders from traveling behind residences, to which Ms. Vallee responded that it did not address that.

Chairperson Waddell discussed the plan proposed to the State regarding rerouting the trail, which the State indicated that the primary objective was to move the parking area. He added that they are still pursuing avenues in which to reroute the trail away from the river.

## **6. Other Business**

### **a. Town Manager's Report**

- **Halloween 2020**

Mr. Cloutier indicated that he has not received any guidance from the State or through the Health Officer Association, although he has received a lot of inquiry as to what the plan for Halloween will be. He provided some recommendations:

- Promotion of social distancing/face covering with social distancing not possible
- Residents stand outside on front lawn/porch wearing face covering
- Candy distributed to individuals, rather than children reaching into bowl to minimize possible cross-contamination
- Children who are feeling ill and/or are symptomatic should not participate in trick-or-treating
- Residents who are feeling ill and/or are symptomatic should not be distributing candy
- Discourage residents from setting up haunted houses or displays which would encourage people into areas that do not allow for social distancing
- Extended hours to prevent less crowding, i.e. 3:00 to 8:00
- Closing Androscoggin/Alpine Street area to encourage social distancing

Discussion was had regarding the suggestions.

- **Mt. Washington Glider Assoc. 10/10 to 10/17/2020**

Ms. Vallee received a call from Chris Giacomo looking to come back to Gorham for hang gliding, and are requesting eight people to camp. She discussed the experience last year, and the Board indicated they are willing to permit the eight campers as long as they practice the same due diligence as before and they fill out the new recreational form.

**MOTION: Selectman White moved to allow the eight campers during the hand gliding event from 10/10/2020 to 10/17/2020, provided they follow the rules and policies outlined above. It was seconded by Selectman LeBlanc.**

**Selectman LeBlanc: Aye**

**Selectman White: Aye**

**Chairperson Waddell: Aye**

**The motion carried. (3-0-0).**

- **RERC Technical Assistance Grant - Virtual Community Workshop Report**

Ms. Vallee said they started their 2 1/2 day session with a session on Tuesday night last week, which consisted of background on the EPA RERC program, which is a brand-new program. She discussed the goals and projects that they came out of the workshop with. Chairperson Waddell inquired whether improvement on the black trestle was discussed, to which Ms. Vallee responded it was, and she went over the presentation regarding that subject.

- Ms. Vallee announced that the Library Trustee was sworn in today.

- Ms. Vallee noted that Public Works had to go Libby's after the big rainstorm and put a berm in with additional rocks to make sure silt doesn't get washed into the new intake. They did an excellent job with it.

**b. Approve Minutes of August 31, 2020 (Regular and Non-Public Hearing)**

**MOTION:** Selectman White moved to accept the Minutes of the August 31, 2020 Regular and Non-Public Hearing. It was seconded by Selectman LeBlanc.

Selectman LeBlanc: Aye  
Selectman White: Aye  
Chairperson Waddell: Aye

**The motion carried. (3-0-0).**

**7. Non-Public Session**

**MOTION:** Selectman LeBlanc moved to go back into non-public session, under RSA 91-A:3, II(a), (d), and (e). It was seconded by Selectman White.

Selectman LeBlanc: Aye  
Selectman White: Aye  
Chairperson Waddell: Aye


**The motion carried. (3-0-0).**


Nonpublic Session under RSA 91-A:3, II(a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted; and (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.*

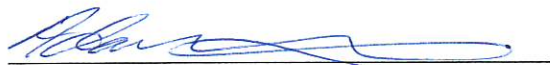
Respectfully Submitted,

Victoria O'Connor, Recording Secretary  
O'Connor Legal, Medical & Media Services LLC  
[www.oconnorlmms.com](http://www.oconnorlmms.com)  
(603) 865-1255

Approved on September 28, 2020 by:

  
Michael Waddell, Chairman

  
Judith LeBlanc, Selectperson

  
Adam White, Selectman