

# Town of Gorham New Hampshire

**PUBLIC MEETING OF THE GORHAM BOARD OF SELECTMEN**  
**Gorham Town Hall Public Meeting Room 2nd Floor**  
**Monday, October 24, 2022**  
**4:30 p.m.**

**SELECTMEN PRESENT:** Michael Waddell; Judy LeBlanc; and Yves Zornio.

**STAFF MEMBERS PRESENT:** Denise Vallee, Town Manager; and Christina Zornio

**OTHERS PRESENT:** Kevin, Secure Network Services (virtually).

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**1. Non-Public Session - 4:30 p.m.**

Nonpublic Session under RSA 91-A:3, II(a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted; (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; and (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.*

**2. Public Session Call to Order - 5:30 p.m.**

Chairperson Waddell called the meeting to order at 5:31 p.m.

**3. New Business**

**a. Announce action, if any, taken in nonpublic session**

None.

**b. Secure Network Services - IT Plan 2023**

Kevin from SNS appeared via Zoom. He outlined the following:

- The one-year contract has expired.
- The Board received more time than they paid for during the last contract period.
- The Proposal is \$2,390.00 per month, with a new contract starting January 1, 2023.
- There were 500 calls made.

Vice-Chair LeBlanc asked for a breakdown of what they are being charged for. Kevin answered that he would get them the raw ticket data showing the breakdown and who the end user is so they can identify which department is using the most data. He indicated that he would send them a spreadsheet.

Kevin stated that the second thing he needs to talk with them about is Cybersecurity. He noted that attacks are getting much more sophisticated, and they need to get things patched, updated, and solid backups. He continued to tell the Board that over 50% of their clients were attacked last week. He strongly suggested they get Arctic Wolf which is a tool that they are proposing that will help build up their firewall and security. (ArticWolf.com). He went over the tool in detail. He added that cyber-attacks are happening every day on a regular basis. He stated that it would probably cost around \$9,000.00 to \$10,000.00. He said that he could send them a budget for that.

Kevin stated that the third project to discuss is that it would be mid-to-late January before all the work on the budgeted projects would begin, including: cloud-based backups; networking; searching; Licenses; and multifactor solutions, which would cost them around \$17,000.00. He noted that all of the projects will or should be finished in approximately 60 days after they begin to integrate them into their system. He added that it will cost \$6 to \$10 per month for Licenses. He continued to say that he will send a hard copy proposal to them to include everything. He asked if there were any questions.

Selectman Zornio asked about Microsoft Office. Kevin described in detail and told them that it was all in the cloud with backup solutions. He informed them that I-land is a company that handles backups in the cloud, as well as Microsoft and they would have backups physically in the building. He noted that there would be only one physical server, and assured them that if it died, they could start a rebuild with all the backup data.

**c. November 8th Election**

Christina Zornio, the Town Clerk, indicated that it was posted for the public and that it will be held on Tuesday, November 8th, from 8:00 a.m. to 7:00 p.m. She went over who will be present that day. She felt that it will be a busy election since they have had some early voters. She assured them that she feels comfortable with the testing of the ballots.

The Board discussed multiple issues on voting day, from ballots getting stuck in the ballot machine to who will work on voting day, to compensation for the workers in the next budget.

**d. Land & Water Conservation Fund - Grant Agreement & Certificate of Authority**

**MOTION: Vice-Chair LeBlanc moved to permit Michael Waddell to sign the Grant-related documents and to enter into Contracts. It was seconded by Selectman Zornio.**

**Vice-Chair LeBlanc: Aye**

**Selectman Zornio: Aye**

**Chairperson Waddell: Aye**

**The motion carried. (3-0-0).**

**4. Old Business/Updates, if any**

**a. Town Manager - Job Posting**

Denise Vallee stated that she received three applications, wherein only one had qualifications. She added that there were no responses from the newspaper ads.

**b. Howland Avenue Project/Letter**

Chairperson Waddell tabled this topic.

**c. Railroad Street Parking**

No report.

**d. Stony Brook Engineering**

Ms. Vallee stated that the update from Eric came in and that bids will be taken on all three streets as alternative bids. She noted that Eric is waiting for the engineer to provide the plans.

**e. Revaluation Status**

Ms. Vallee stated that most of the values are in and that all residential values have been sent. Chairperson Waddell stated that he wanted all Board Members to read over the information and look over the properties and get back to Denise with any questions or comments. He indicated that he needed to know the possible tax rates and any adjustments. He inquired whether a hardcopy could be posted of all of this, including a link on the homepage on the Town website. Ms. Vallee affirmed that Michelle would do so. Chairperson Waddell said that if Denise does not hear of anything from the board by Friday, that they can assume all is well and proceed with sending the notification letters.

**5. Public Comment:** Those in attendance will have the opportunity for public comment of two (2) minute or less.

None.

**6. Other Business**

**a. Approve Minutes of October 13, 2022 (nonpublic and public).**

**MOTION:** Selectman Zornio moved to approve the Minutes of October 13, 2022 (nonpublic and public). It was seconded by Vice-Chair LeBlanc.

**Vice-Chair LeBlanc:** Aye

**Selectman Zornio:** Aye

**Chairperson Waddell:** Aye

**The motion carried. (3-0-0).**

**b. Abatements, if any**

Ms. Vallee stated that J & M Lumber was to be paid a \$10,000 refund per the abatement settlement agreement.

**MOTION:** Selectman Zornio moved to approve the payment of \$10,000 as per the abatement settlement agreement. It was seconded by Vice-Chair LeBlanc.

**Vice-Chair LeBlanc:** Aye

**Selectman Zornio:** Aye

**Chairperson Waddell:** Aye

**The motion carried. (3-0-0).**

**c. Town Manager's Report**

- **Health Insurance**

Ms. Vallee stated that they received a gross maximum rate from HealthTrust of 14.3%. She noted that the school had done an RFP last month. Cassandra forwarded the response from Harvard Pilgrim. She mentioned that the school would realize quite a savings if they switched over to this product, and that they would save \$204,000.00. She discussed inner workings and details of the Harvard Pilgrim Plan with the Board.

- **OHRV Suit**

Ms. Vallee announced that the proceedings took place last week, wherein a Selectman was present each day. She indicated that each side needs to submit written closing statements to the Judge within 30 days and then a Ruling would be made.

- **Upcoming Meetings**

Ms. Vallee stated the budget meetings will be November 28, 2022, December 5, 2022, and December 12, 2022.

- Ms. Vallee announced that Gorham was named 10th of 234 Towns with the best Downtowns in New Hampshire.

**7. Adjournment**

**MOTION: Vice-Chair LeBlanc moved to adjourn the meeting. It was seconded by Selectman Zornio.**

**Vice-Chair LeBlanc: Aye**  
**Selectman Zornio: Aye**  
**Chairperson Waddell: Aye**

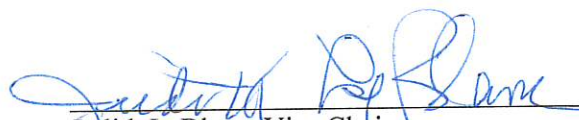
**The motion carried. (3-0-0).**

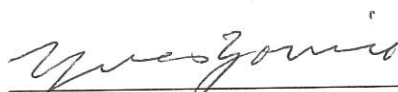
Respectfully Submitted,

Tina Morgan, Recording Secretary  
O'Connor Legal, Medical & Media Services Inc.  
[www.oconnorlmms.com](http://www.oconnorlmms.com)

Approved on November 14, 2022 by:

  
Michael Waddell, Chairman

  
Judith LeBlanc, Vice Chair

  
Yves Zornio