

## **GORHAM JOINT LOSS MANAGEMENT COMMITTEE**

### **Meeting Minutes – December 1, 2022**

#### **Gorham Town Hall 2<sup>nd</sup> Floor Conference Room**

- 1. Members Present:** Buddy Holmes, Carole Boisclair, Jessica Paradise, Jordan Shotts, Phil Cloutier, Heather Gagnon, Jeff Tennis, Adam Marsh.
- 2. Call to Order:** Meeting called to order at 10:00am by Buddy Holmes.
- 3. Review and accept Minutes:** A motion to accept the Minutes of September 1, 2022 was made by Phil Cloutier and seconded by Jordan Shotts.
- 4. Old Business:**
  - Department Inspection Report: Completed by Phil Cloutier
- 5. New Business:**
  - Incident/Injury Report: Phil Cloutier reported a someone slipped on the ice at the Fire Department.
  - Wellness Coordinator – Carole Boisclair is the new Wellness Coordinator and the committee spoke about an employee cookout.
  - A clothing recycle bin has been placed at the Fire Department and Public Works Department.
- 6. Next Meeting:** March 2, 2023 at 10:00am at the Gorham Town Hall 2<sup>nd</sup> Floor Conference Room.
- 7. Adjourn:** A motion to adjourn meeting at 10:18am was made by Phil Cloutier and seconded by Jordan Shotts.