

GORHAM JOINT LOSS MANAGEMENT COMMITTEE

Meeting Minutes – December 16, 2021

Gorham Town Hall 2nd Floor Conference Room

- 1. Members Present:** Buddy Holmes, Lisa White, Jeff Stewart, Kathy Frenette, Bronson Paradis, Matt Dustin, Jeff Grdinich and Phil Cloutier
- 2. Call to Order:** The meeting was called to order by Buddy Holmes at 10:01am.
- 3. Review and accept minutes:** A motion to accept the minutes of September 2, 2021 and December 2, 2021 was made by Phil Cloutier and seconded by Lisa White. All members were in favor.
- 4. Old Business:**
 - **Department Inspection Updates if applicable:** Phil Cloutier told the group that the Library, PWD and W & S Dept. had completed their list of items that needed to be fixed.
 - **Wellness:** Bronson Paradise will be the new wellness coordinator.
 - **AED / CPR Training:** Some department heads asked if there could be a refresher course on using the AED and CPR training. Phil Cloutier will find a date to hold a course and let everyone know.
- 5. New Business:**
 - **Incident/Injury Report Reviews:** Nothing to report.
 - **Review Town Safety Plan:** Phil Cloutier will review the safety plan and bring any changes to the next meeting for discussion.

Next Meeting: March 3, 2022 at 10:00 a.m. Gorham Town Hall 2nd Floor Conference Room.

Adjourn: A motion to adjourn at 10:18am was made by Phil Cloutier and seconded by Lisa White. All members were in favor.