

## GORHAM JOINT LOSS MANAGEMENT COMMITTEE

### Meeting Minutes ~ December 6, 2018

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**\*Members Present:** Jeff Stewart, James Watkins, Shawn Costine, Denise Vallee & Sue Bolash.

**\*Call to Order:** The meeting was called to order by Jeff Stewart at 10:11am.

**\*Review and accept minutes:** The minutes from 9/6/18 were reviewed. Jeff Stewart made a motion to accept with changes noted, James Watkins seconded. All members voted in favor.

**\*Old Business:**

**Department Inspection Updates:** Inspections will continue during the sprint time.

**Wellness:** Sue Bolash is the new wellness coordinator. She will be attending a workshop and will bring ideas to the next meeting. If anyone has ideas, please contact Sue.

**\*New Business:**

**Incident Report:** Denise Vallee reported about an incidents since last meeting; lift & lower, sharp object in a garbage bag, slip & fall (x2), falling in a hole (x2). There will be a Primex class at the Fire Station on January 15.

**Winter Season Safety:** The members spoke about safety issues that could occur during the snow / ice months.

**\*Other Business:** Nothing to report at this time.

**\*Next Meeting:** Thursday, March 7, 2019. Meeting will take place at 10:00am at Town Hall 2nd floor conference room.

**\*Adjournment:** A motion to adjourn at 10:43am by Denise Vallee, seconded by Jeff Stewart. All members voted in favor.