

## **GORHAM JOINT LOSS MANAGEMENT COMMITTEE**

**Meeting Minutes – September 2, 2021**

**Gorham Town Hall 2<sup>nd</sup> Floor Conference Room**

- 1. Members Present:** Buddy Holmes, Tyler Rich, Lisa White, Kurt Johnson, Jeff Stewart, Kathy Frenette and Phil Cloutier
- 2. Call to Order:** The meeting was called to order by Buddy Holmes at 10:00am.
- 3. Review and accept minutes:** A motion to accept the minutes of March 4, 2021 was made by Phil Cloutier and seconded by Tyler Rich. All members were in favor.
- 4. Old Business:**
  - **Department Inspection Updates if applicable:** Inspections of all town building was done by Phil Cloutier. Phil emailed out to all department heads any issues he found.
  - **Wellness:** We hope to have a new wellness coordinator before our next meeting.
- 5. New Business:**
  - **Incident/Injury Report Reviews:** Nothing to report.
  - **Review Town Safety Plan:** Kathy Frenette emailed out the safety plan. Department heads will review and bring proposed changes to the next meeting on 12/2/21. Once the safety plan has been discussed and updated a final plan will be presented to the Selectboard.
  - **AED / Fire Extinguisher Inspections:** Phil Cloutier will hopefully have someone doing as needed per requirements for AED and Fire Extinguisher Inspections.

**Next Meeting:** December 2, 2021 at 10:00 a.m. Gorham Town Hall 2<sup>nd</sup> Floor Conference Room.

**Adjourn:** A motion to adjourn at 10:27am was made by Tyler Rich and seconded by Phil Cloutier, all were in favor.