

Gorham Public Library Board of Trustees Meeting
Monday December, 7, 2020 @ 6:30 PM
(Via Zoom)

Trustees Present:

Paul Bousquet, Melissa Laplante and Nicole Eastman

Others Present:

Shannon Buteau (Library Director)

Call to Order and Review of Minutes:

The meeting was called to order by Nicole at 6:41 pm after experiencing technical difficulties.

Nicole made a motion to formally approve the minutes from the 11/2/2020 meeting. Paul seconded. All were in favor.

Budget:

After a careful review of the current budget, spending appeared to be in order. Shannon reminded the trustees that she was encouraged by other town officials to limit spending when Covid began, and since many programs have been halted, more funds compared to a "normal year" exist at this time.

The library's new budgeting software, also used by the Town of Gorham, is working out well.

Concerning the Energy Audit performed in October by Energy Management Consultant Carl Edin, Eversource could pay about \$3000 of the nearly \$8000 fee to update the building with efficient lighting, dimmers and outdoor post bulbs. This would not include changing any fixtures. The library would be left with a cost of about \$4000 for the updates. Shannon is looking into leads for potential grants that would help cover the remaining portion. It was decided that this topic will be revisited next month to determine if additional grants exist to help cover a greater portion of this project.

At this point, no new information has been provided about raises for the 2021 Gorham Town Employees.

December's Selectboard Meeting, where the Library's budget is scheduled to be discussed, will take place on Wednesday December 30th at 6 pm via Zoom.

Director's Update:

The topic of non-resident library fees was revisited. Paul made a motion to maintain a non-resident fee of \$20 per year, with all local public school students remaining exempt. Nicole seconded. All were in favor.

Students from White Mountain Community College have applied to the NH Toy Network to fundraise for and then maintain education toys that can be borrowed by patrons of the Gorham Public and Berlin Public libraries. If awarded the grant, the program would begin in the summer of 2021. Paul made a motion supporting the library's participation in the program. Melissa seconded. All were in favor.

Nicole Eastman and Clare Fox will both end their Trustee Terms in March 2021 due to an error. If interested, Nicole or Clare will need to decide who is interested in running for an additional term.

Shannon and Katelyn have additional vacation time that they would like to roll over into 2021. Paul made a motion for Shannon to carry over 40 hours and 34 hours for Katelyn. Melissa seconded. All were in favor.

Programs:

Noah's Ark, which includes the distribution of a snowman craft and book to interested families, will take place the week of December 14th.

Kid's Books and the Arts is helping to host Elsa via Zoom on December 22nd at 4 pm. She will read a story and perform science experiments.

Adjournment:

The next meeting is scheduled to take place on Monday 1/4/2020 at 6:30 via Zoom.

Paul made a motion to end the meeting at 7:11.