

**Gorham Public Library Board of Trustees Meeting**  
**Monday February 1, 2021**  
**Via Zoom**

**Trustees Present:**

Paul Bousquet, Melissa Laplante, Nicole Eastman

**Others Present:**

Shannon Buteau (Library Director)

**Call to Order and Review of Minutes:**

The meeting was called to order by Paul at 6:34 pm.

Due to the fact that enough trustees were not present at the start of the meeting, approval of the 1/4/2021 minutes will take place at the next scheduled meeting.

**Budget:**

Paul made a motion to use \$30,000 in remaining library funds from the 2020 budget for the purpose of purchasing/ installing a new oil or propane heating system in the spring/ summer of 2022, after the town wide audit has been performed and the funds become available. Nicole seconded. All were in favor. Shannon has been researching prices by communicating with heating specialists concerning oil vs. propane units and will continue to do so. She is also in contact with the town concerning the fact that CN Brown is currently the oil provider used by town departments. Of note, if a propane unit is selected, an independent propane technician will need to be hired to provide any services since CN Brown does not offer this service.

The next Public Budget Hearing is scheduled for Wednesday 2/10 at the Town Hall and via Zoom at 6:30.

**Director's Report:**

In revisiting the topic of energy efficient upgrades for the library, Shannon stated that "in-bill financing" through Eversource is an option. The loan would be interest free and could be paid back sooner than required without a penalty. Carl Edin, the Project Developer, will be in touch with Eversource and then get back to Shannon with more information. Paul made a motion to pursue the lighting upgrades for the Gorham Public Library. Melissa seconded. All were in favor.

**Programs:**

The collaborative virtual programs called "In the Shadow's of Mount Washington" being offered through The Fortier Library at White Mountain Community College, The Randolph Public Library, The Berlin Public Library and The Gorham Public Library will begin on Wednesday February 3rd at 6:00 via Zoom with "Over the Headwall" with Jeff Leich. Shannon states that the 100 available spots filled almost immediately, and thankfully the WMCC was able to increase capacity to 300.

“Take and Make” Valentine craft kits for all ages will be available for pick-up on 2/8. Patrons can call the library to reserve their kit.

STEM kids for kids will be available soon. Either a Zoom or pre-recorded instruction will be provided by February 22nd, for those taking part.

**Adjournment:**

The next trustee meeting will take place on Monday, March 1st at 6:30 pm via Zoom.

Paul made a motion at 7:05 to end the meeting.\*

\*Since Clare Fox was not present for this meeting, a private, non-public session will be held at the end of the March 1st meeting to discuss Shannon Buteau’s Yearly Review.