6Dec21

Gorham Public Library

 Trustee Meeting

6:30pm

at the Gorham Public Library

Trustees present: Paul Bousquet, Melissa Laplante

Others present: Director, Shannon Buteau

Call to Order and Review of Minutes:

6:33pm a call to order was made. Approval of minutes from last month’s minutes was made by Paul Bousquet and approved by all.

Budget:

* 11% of the budget funding remains as of 6Dec21
* The remainder of the budget will be used to pay bills
* Boiler will be paid for with funds from the 2020 audit
* The maintenance line of the budget was exceeded due to the exit sign update and electrical work
* The 2022 budget was adjusted to reflect high maintenance costs

Paul Bousquet made a motion to approve the 2022 budget. All were in favor.

Director’s Report:

The holiday concert was a success. Saturday, December 11 at 11am the CLIF grant storytelling event will be held in the Medallion. This is a family-friendly event.

The NH Toy Library grant is coming along nicely. Part of the grant will fund an event with Music Therapist Ms. Juliana in January or February

Art Classes with Will O’Brian for ages 7-16 are going very well. Covid safety measures are being adhered to. The Artist of the month is also going very well.

The mask mandate has been lifted in the town of Gorham, yet remains in schools and in the library for the safety of all library staff and patrons. Library staff have been patient and diligent in enforcing the mask mandate.

Boiler:

Two bids were made to replace the boiler. After reviewing the two furnace/boiler bids, one for $12,778 from Kevin Rines and one for $24,102 from Irving Oil, Paul Bousquet made the motion to accept the bid for $12,778 from Kevin Rines for the GPL Furnace/Boiler replacement project. He further moved for Shannon Buteau to contact Mr. Rines to inform him that his bid has been accepted and, after consultation with Denise Vallee, Town Manager, instruct him to purchase all parts and equipment immediately for the furnace installation. This is to avoid any price increases for parts and equipment that may occur between now and the boiler installation in June. The uncertain supply chains at this time necessitates this action. Mr. Rines will be reimbursed the full amount of all costs for parts and equipment immediately upon purchase through the funds put aside for this project. Receipts or copies for parts and equipment will be retained by the GPL and the town of Gorham. All were in favor.

Policy:

The trustees and Shannon agreed to table the Vision Statement discussion for January’s meeting.

Next Meeting:

Monday, 3 January 2022 at 6:30pm.

Paul Bousquet called the meeting to end at 6:55pm