12 Dec 2022

Gorham Public Library

Trustee Meeting

6:30pm

at the Gorham Public Library

Trustees present: Nicole Eastman, Tim Deschamps, Melissa Laplante

Others present: Director, Shannon Buteau

The Meeting was called to order at 6:44pm

Nicole made a motion to appoint Tim Deschamps as acting trustee. Melissa seconded & all approved.

**Approval of Minutes:**

Tim made a motion to approve the minutes for November 7th. Melissa seconded and all were in favor. Minutes are still needed for the 22nd of Nov.

**Budget:**

* The suggestion was made that the library should get back to requesting funds for the capitol reserve, as the library did not request any in last year’s budget. The specific project tied to this request is the library’s portico, which may be contributing to a roof leak on the second floor and in general is in need of repair- the porch and pillars are clearly rotting. The board asked Shannon to get a professional quote on this project.
* Nicole made a motion to reserve capitol reserve funding in the amount of $5000 to go towards the portico/roof leak. Melissa seconded and all were in favor.
* The selectboard deemed the walkway in front of the library to be a town responsibility, though the town may ask the library to contribute. This will be a priority to fix once the snow melts this Spring.
* Shannon is trying to get a hold of a plumber to fix the slow leak in the basement.
* The Budget Committee will meet Jan 10th to approve the budget. Victoria and Shannon will be present.

Director’s Update

**Programming:**

* School year programming has been great.
* The Geology event and Spanish story time are going very well. Eight kids partook in the Lego League so far.
* The library is in the final round of planning for the springtime series with the WMCC Fortier Library, the Berlin PL, and the Randolph PL. The theme is New Hampshire Rocks and will be presented in a hybrid format.

**Applications:**

* The board reviewed 3 candidates for the 2 library substitute positions. Board trustees will join Shannon for interviews.

**Policy:**

* Shannon continues to update the Library Policy Manual- to be reviewed next meeting.

**Logos:**

* The board reviewed several log options and gave feedback.

**Wrap up:**

Next meeting Monday January 9th.

The meeting was called at 7:34pm.