**6Feb2023**

**Gorham Public Library**

 **Trustee Meeting**

**6:30pm**

**at the Gorham Public Library**

**Trustees present:** Nicole Eastman, Tim Deschamps, Victoria Hill, Melissa Laplante

**Others present:** Director, Shannon Buteau

The Meeting was called to order at 6:29pm

**Approval of Minutes:**

* Nicole made a motion to approve the minutes for Jan 9 minutes and Dec 12 pending a minor change.

**Budget:**

* Public Budget Hearing will be 16Feb23 6:30PM
* The budget was reviewed. Shannon is waiting to hire new on-call employees until the budget is approved budget.
* The Public Budget Hearing is scheduled for 16Feb23.

**Director’s Update:**

Programming continues and is going very well. The Lego League will compete in Littleton in April. An upcoming March 29 event is Cruising NH History with Michael Bruno. The Spring Series, Rock N’ New Hampshire, a collaboration with the WMCC Fortier Library, Berlin Public Library, and Randolph Public Library, continues. The library will partake in the egg hunt on April 8th. March- May the library will host the travelling kitchen program: Cooking Matters- details to come.

**Maintenance:**

* The leak in the basement will be fixed this week.
* Shannon had not heard of the upstairs storage project; Shannon will follow up.
* The roof leak seems to have been repaired
* The TOPS group will no longer meet in the library due to a schedule conflict.

**Misc.:**

* The library will purchase and advertisement in the July 4th Town Flyer
* The Historical Society is looking for a volunteer

**Policy:**

* Recommended edits to the GPL Employee Policy Manual
* Nicole made a motion to send the revised policy to Attorney Brenda Keith for review. Vicki seconded and all approved.

**Nicole made a motion for a closed session to discuss a patron concern at 8:00 PM.**

**The closed session ended at 8:08 PM.**

**Wrap up:**

* Next meeting Monday March 6, 6:30pm.
* Nicole called the meeting to an end at 8:09 PM.