7 February 2022

Gorham Public Library

Trustee Meeting

6:45pm

at the Gorham Public Library

Trustees present: Paul Bousquet, Melissa Laplante, Victoria Hill, Nicole Eastman (Remotely)

Others present: Director, Shannon Buteau

Call to Order and Review of Minutes:

6:53pm a call to order was made. Approval of minutes from last month’s minutes was made by Paul Bousquet and approved by all.

Budget:

* 95% of the 2022 budget funding remains as of 7Feb22
* The 2022 Budget public hearing will take place Wednesday 9February 2022
* The projected benefits line was off in the 2022 budget; the 2022 buget bottom line remains the same, though the benefits were increased by 3586.68
* Shannon suggested changes in the budget to make up for the deficit. Trustees were in support of the changes.
* Paul Bousquet made a motion to accept the changes in the budget and all were in favor.

Director’s Report:

* Will O’Brian’s children’s art program was a success. All safety measures were met.
* The Supporting Pollinator’s Program garden is in the works and promises to be a community- wide effort; the organization will plant the pollinator garden in front of the library. Kids programming will be created to support the efforts.
* The Library Geography Club begins this month.
* On 19 February Ms. Julianne, music therapist, will be performing at the Medallion for 12 local families. The show is sponsored by the NH Toy Library grant awarded to the Gorham and Berlin Public Libraries.
* A webinar on 15 February 7pm, Music Therapy Techniques to Foster Resilience in Children, presented by Ms. Julianne, in coordination with the NH Toy Library is open to the public with registration. A continuing education credit will be given to those in attendance.
* The Recreation and Library are interested in holding the Easter Egg Hunt 16 April 2022- no plans have been finalized at this time.
* An update on the furnace: Shannon requested that in order to plan for accommodating a second furnace should the second floor of the library be open to the public in the future, a concrete pad would be poured adjacent to the new furnace during its installation. Paul made a motion to approve the concrete pad and all were in favor.
* The town will be requesting that the upstairs of the library be used for storage for town documents. The trustees and Shannon agreed to meet with tow officials to discuss this possibility.

Policy:

* The GPL Collection Development Policy was revisited. No changes were recommended. The policy document will be noted as reviewed 7 February 2022.
* Shannon suggested we work on the five-year goal after budget season. A work session in April will be devoted to the five year plan.

Upcoming Meetings and Closing:

* Vicky Hill will be running for Paul Bousquet’s position. Next trustee meeting new alternate trustees will be possibilities will be discussed.
* Next meeting Shannon’s annual review will take lace during a closed session.
* At 7:35 pm Paul made a motion to go into non-public session. A personnel matter was discussed.
* At 7:48 pm Paul made a motion to come out of the closed session. All were in favor.
* Next GPL Trustee meeting will be 14 March 2022, 6:45pm.
* At 7:53 pm the meeting was called.