**GORHAM PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

**FEBRUARY 15, 2018**

**Trustees Present:**

Clint Emmett, Clare Fox, Peggy Laperle

**Others Present:**

Shannon Buteau, Library Director

**Call to Order and Review of Minutes:**

Meeting was called to order by Clint Emmett at 6 P.M.

After a review of the January 11, 2018 minutes, a motion to accept the minutes was made by Clint Emmett and seconded by Clare Fox. Motion was passed unanimously.

**Director’s Report:**

Library Director Shannon Buteau had several reminders and notices of upcoming events at the library:

 She reminded the trustees of the Gorham Town Meeting scheduled for March 13.

 The trustees need to be thinking of potential alternates for the board, as Gail Wigler’s term will be up in March.

 Shannon voiced the need for the board to work on a 5 year strategic plan for library upkeep and repairs. We will begin work on this plan after the annual town meeting in March and throughout the 2018 year.

 A history of the Nansen Ski Club will be presented at the White Mountain Community College library at 6 P.M. on February 21.

 A “Paint and Sip” workshop is offered at the Gorham Library on February 22.

 On March 21, there will be two programs at the library: “The Cat in the Hat” at 10:30 A.M., and at 7P.M. a presentation on the history of the Berlin/Gorham Mill.

 A Birthday Book Box is offered by Scholastic Books and will let a child choose a special book for his/her birthday.

 The question of the library sponsoring an Easter Egg Hunt with the Gorham Recreation Department is on hold until more information is provided.

 The Gorham Public Library will sponsor an ad for the Fourth of July flyer. Clint Emmett made a motion to buy a 2 x 3 1/4" ad. Peggy Laperle seconded, and motion was passed unanimously.

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**Budget Report:**

The Gorham Public Library Budget for the 2018 Year is ready to be presented at the March 13 Town Meeting.

**New Business:**

 The book donation policy was brought up for discussion. Historically, the library has not had a good experience with donated books, as some people have used the library as a way of disposing materials that are not suitable for use, such as old outdated encyclopedias, old medical books, moldy paperbacks from attics and basements. Many times these donations were left outside the library door where they were found at opening, and then the library was left to dispose of these books.

**Adjournment:**

 The next meeting of the Gorham Public Library Trustees will be on March 22, 2017 at 6 P.M.

 A motion to adjourn was made by Clare Fox and seconded by Clint Emmett. Motion passed, and meeting adjourned at 7 P.M.