**GORHAM PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

**December 19, 2017**

**Trustees Present:**

Gail Wigler, Clint Emmett, Peggy Laperle

**Others Present:**

Shannon Buteau, Gorham Public Library Director

**Call to Order and Review of Minutes:**

The meeting was called to order at 6 P.M. by Chairperson Gail Wigler. After a review of the November 15 minutes, a motion to accept was made by Gail Wigler and seconded by Clint Emmett. Motion passed unanimously.

**Director’s Report:**

Director Shannon Buteau stated that a change has to be made to the library’s 2018 budget due to $1,713.71 addition to the library’s Maintenance account for Property and Liability Insurance.

Shannon suggested deducting the money for the insurance from the Custodial account, leaving a $1,406.29 balance. She is meeting with people from the ABLE program on December 20. They have expressed interest in having one of their clients do the library’s custodial work. As the client will be paid through the ABLE program, the library will be able to eliminate that expense.

**Budget Report:**

After review of Director Shannon’s amended 2018 budget, Clint Emmett made the following motion: Pass the Gorham Public Library’s 2018 amended budget, pending on the ABLE program’s participation in the custodial services. Motion was seconded by Gail Wigler and passed unanimously.

**Adjournment:**

Next meeting for the Gorham Public Library Trustees will be on Thursday, January 11, 2018 at 6 P.M. Meeting adjourned at 6:50 P.M.