

**Gorham Public Library Board of Trustees Meeting  
Monday November 19, 2018**

**Trustees Present:**

Clint Emmett, Paul Bousquet, Nicole Eastman

**Others Present:**

Shannon Buteau (Library Director)

**Call to Order and Review of Minutes:**

The meeting was called to order by Clint Emmet at 6 pm. Paul Bousquet made a motion to approve the minutes for the October 20th meeting. Clint Emmett seconded the motion, and it was approved unanimously.

**Budget Report:**

Shannon Buteau mentioned that she plans to purchase additional shelving and books for the children's room with existing funds.

The Budget Meeting with the Town Selectmen will take place on Monday 11/26 at 6pm at the Town Hall.

**Director's Report:**

The parking lot was resurfaced by the Public Works Department in October. Shannon Buteau will contact Buddy Holmes, Director of Gorham Public Works, to verify that the section of sidewalk near the handicap area will be repaired in the spring. She will also inquire about the condition of the handicap area since it is maintained by the Public Works Department.

Concerning the roof, Mark Yourison has been performing patchwork throughout the year and a new roof will be needed in the future. Shannon Buteau will contact him to get an updated estimate for this project.

No decision has been made concerning the hiring of the ABLE program staff member that performs custodial duties for the library. Shannon Buteau is awaiting a response from the Case Manager in the near future.

The Murphy Fund, in the amount of \$100,000, has been invested into the NH Public Deposit

**New Business:**

It was recently discovered that the library's fire alarm system is not connected to the fire department. Shannon Buteau is checking into pricing for an exterior alarm/ light similar to the type currently used by the Rec Department.

Humanities to Go reading of The Odyssey has been rescheduled for 11/ 27.

Thanksgiving Program for Children (crafts & reading) is scheduled for 11/20.

Santa will visit the library and read the Polar Express on 12/11.

A potluck holiday party for library staff and board members is scheduled at the home of Connie Landry on 12/14 at 6:30.

**Old Business:**

Clint Emmett will check with an associate related to a local taxidermist to determine a possible home for the library's taxidermy collection.

**Adjournment:**

Clint Emmett motioned to adjourn the meeting at 6:30 pm, which was seconded by Paul Bousquet and passed unanimously.

The next Library Trustees meeting will be on December 17th at 6pm.